



Policy Number 3
Organization: Ontario Land Trust Alliance (OLTA)
Title of Policy: Bill of Rights for Donors
Recommended by: Treasurer and BD&G Committee - May 04, 2016
Approved by: OLTA Board of Governors - May 18, 2016
History of Review Policy Continued - Nov. 19, 2018 & Next Review - Nov. 2021

Bill of Rights for Donors – Policy and Principles

- 1.0 Introduction
- 2.0 Donor Rights and Principles
- 3.0 Authority

1.0 Introduction

- 1.1 To ensure that donors and prospective donors have full confidence in the Ontario Land Trust Alliance (OLTA or Alliance) and to clearly demonstrate our appreciation for the support of our donors, the Alliance has established this Bill of Rights for Donors to capture and articulate the respect and the rights that the OLTA promises and provides to its donors.
- 1.2 This Organization Policy applies to all OLTA representatives including our Board of Governors, staff and volunteers in all of their communications on behalf of the OLTA with donors, landowners, members, individuals, partners, sponsors, agreement holders and contributors.

2.0 Donor Rights and Principles

- 2.1 To be informed about the mission of the Ontario Land Trust Alliance and the way it intends to use donations and about its capacity to use donations and resources effectively for intended purposes.
- 2.2 To be informed about the identity of those persons serving on the Board of Governors of the Alliance and on its staff.
- 2.3 To have access to the Alliance’s most recent annual reports on its program achievements and financial statements.
- 2.4 To be assured that all gifts and donations will be used for the purposes as requested and for which they were given.
- 2.5 To receive appropriate acknowledgement and recognition for contribution while respecting donor wishes in regard to any publicity.

- 2.6 To be assured that information about gifts and donations are handled with respect and confidentiality to the extent provided by law.
- 2.7 To expect all contacts with individuals representing the OLTA and programs of interest to the donor will be professional in nature.
- 2.8 To be informed whether those persons seeking donations are officers, volunteers or employees of the Alliance or engaged as solicitors.
- 2.9 To have their personal information kept private and confidential as may be requested and to the extent provided in rights of privacy.
- 2.10 To feel welcome, free and encouraged to ask questions in making donations and to receive prompt, truthful and forthright answers.

3.0 Authority

- 3.1 This Organization Policy applies to the Ontario Land Trust Alliance and all of its subsidiary organizations, programs or joint ventures.
- 3.2 This Policy shall be reviewed within two years or when needed to amend for material change in charity law or other circumstances.
- 3.3 This Policy shall be in compliance with all standards, legislation and polices in effect for Canadian land trusts and registered charities.
- 3.4 This Organization Policy is issued under authority of the Board of Governors consistent with and subject to its Articles and By-laws.